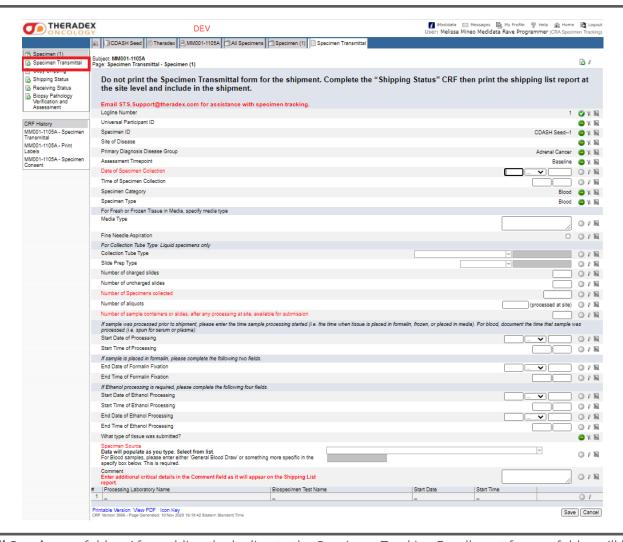
## STS Quick Reference: Specimen Transmittal



In the **All Specimens** folder. After adding the logline to the Specimen Tracking Enrollment form, a folder will have populated for the specific specimen.

Open corresponding folder and complete the **Specimen Transmittal** form.

Click Save when finished.

## **Notes:**

If changes are needed to the **Protocol Timepoint, Specimen Category, Specimen Type**, and **Tissue Type** (ie.: primary, metastatic); the changes need to be made on the corresponding **Specimen Tracking Enrollment** log line.

Required fields are in red font.



